

FAMILY DIVERSITY PROJECTS, INC.

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Exhibition Contract

I, _____ as an authorized representative

of the sponsoring organization _____

take responsibility for the photo-text exhibit entitled:

while it is on exhibit at: _____

from the dates _____ to _____

I/we agree to pay the total exhibit rental fee in the amount of \$_____. This includes shipping to your site.. I/we agree to pay a 50% deposit of the exhibit rental fee in the amount of \$_____, and to return this signed contract to secure my/our exhibit reservation. If I/we cancel my/our booking in the last two months before the exhibit showing, this deposit will be non-refundable, although Family Diversity Projects will use the deposit for a different time period. If I/we cancel in the last month, unless Family Diversity Projects can rebook the exhibit during my/our booking period, the deposit will be non-refundable. However, such fee will be refunded if Family Diversity Projects, Inc. breaches its obligation under this agreement. I/we understand that the balance of the exhibit fee in the amount of \$_____ is due prior to the exhibit arrival unless other arrangements have been negotiated. If you book the exhibit two months before the shipping date, please pay the entire amount at once if at all possible.

The deposit and balance due are payable to *Family Diversity Projects*. Payments should be sent to the address at the top of this contract.

I/we agree to notify Family Diversity Projects, via e-mail or phone, **as soon as the exhibit has arrived at my/our designated exhibit site**. I/we agree to take an initial inventory upon the arrival of the exhibit and to immediately notify Family Diversity Projects of any missing or damaged photos or text. Otherwise, I/we understand that I/we may be liable for repair and/or replacement costs. If there is any damage to the exhibit, or if any photos or text panels are lost, while in my/our physical possession, I/we will be responsible for repair and/or replacement costs. The replacement cost for each framed photograph is \$150.00 and for each text panel is \$20.00.

I/we understand that prior to the end of my exhibit period, I/we will be notified of where the exhibit should be sent next. I/we agree to ship the exhibit to the next site on the next business day following the last day of my/our exhibit contract via FedEx or UPS unless other instructions are given. You will be responsible for shipping the exhibit to the next site via 2 or 3 day guaranteed service one business day after the closing date of your rental period. We will endeavor to have it shipped via ground service, which is less expensive, but if the schedule is tight, we will have to use 2 or 3 day service

I/we agree to provide Family Diversity Projects, via email or phone, the FedEx or UPS tracking number the day that the exhibit has been shipped to the next site. I/we understand that if I/we ship the exhibit to the next site after the agreed upon shipping date because of my/our oversight, requiring extra cost in order to arrive on time at the next site, I/we will pay the difference in cost.

I/we hereby agree, warrant, and represent that I/we will indemnify and hold Family Diversity Projects, Inc. harmless against any and all legal claims and any claims infringing the rights of any individual or individuals, or corporation, or entity, or any third party or parties arising out of my/our performance under this contract.

An *authorized* representative of the sponsoring organization must sign this contract. PLEASE PRINT THE SHIPPING INFORMATION SO IT IS CLEAR. MAKE SURE IT IS A STREET ADDRESS AND NOT A PO BOX (UPS and FEDEX CANNOT DELIVER TO A BOX). PLEASE MAKE SURE THERE IS A PERSON RESPONSIBLE WHO CAN BE CALLED IF THERE ARE ANY DELIVERY PROBLEMS OR QUESTIONS.

Sponsoring Organization: _____

Representative Signature: _____

Title: _____ Date: _____

SHIPPING INFORMATION – to ensure proper exhibit delivery, ***please print clearly***

Shipping contract person: _____

Phone: _____

E-mail address: _____

Address exhibit is to be shipped to (cannot be a PO Box) – include room/floor/suite, and person responsible to receive the exhibit, if any.

Family Diversity Projects, Inc., is a 501(c)(3) non-profit organization dedicated to educating people about bias and prejudice. Our rental fees are tax-deductible. Please make all checks payable to Family Diversity Projects, Inc.